

**PLEASE READ THESE INSTRUCTIONS BEFORE COMPLETING THE
PETITION FOR MODIFICATION OF AN EXISTING SUPPORT ORDER TO
AVOID HAVING TO DO IT AGAIN**

This is the form which will be presented to the court for consideration of your modification request. This form must be properly completed, and must be legible (please print). Complete name means the legal, full name of the parties as they exist on the current Order of Court. The **PLAINTIFF** is the person who **RECEIVES SUPPORT**; the **DEFENDANT** is the person who **PAYS SUPPORT**.

ON THE PETITION FOR MODIFICATION, YOU SHOULD COMPLETE THE FULL NAMES ON THE CAPTION (PLAINTIFF, DEFENDANT), YOUR DRS DOCKET NUMBER (YOUR CASE NUMBER), SECTION #1 (DATE OF CURRENT ORDER) AND SECTION #2 (WHY YOU ARE FILING THE MODIFICATION) AND THEN DATE AND SIGN THIS FORM. YOU MUST THEN COMPLETE ALL OF PAGE TWO TO THE BEST OF YOUR ABILITY.

You must be aware that when filing a Petition for Modification:

- If you have more than one active case in Domestic Relations, a separate form **MUST** be completed for which active case you are requesting to modify.
- There must be a significant change in in circumstance from the factors considered at the last conference or from the issuance of the most recent court order. Changes in circumstance may affect income, status of parties or subject children, additional support obligations of the Defendant/Payor, health insurance issues, and/or child-care expense, or other relevant factors upon which support is based. It is important to recognize that a modification conference allows all issues to be recognized and may not result in a decrease or increase in support.
- Per Pa. R.C.P. 1910.19(b), "After a party has filed a petition for modification of a child support order, the petition **may not be withdrawn unless both parties consent or with leave of court**. A petition for modification of spousal support or alimony pendent lite may be withdrawn without the consent of the other party or leave of court."

**In the Court of Common Pleas of Butler County Pennsylvania
DOMESTIC RELATIONS SECTION**

Plaintiff (full legal name)) DRS Docket #
)
vs) PACSES ID#
)
)
Defendant (full legal name))

PETITION FOR MODIFICATION OF AN EXISTING SUPPORT ORDER

1) The petition of the () Plaintiff () Defendant respectfully represents that on _____, 20____, an Order of Court was entered for the support of () spouse only () spouse and ___child/ren () ___child/ren () arrears only

2) Petitioner is entitled to an () increase () decrease of this order because of the following material and substantial change(s) in circumstance:

Check here _____ if it has been three years or more since the entry of the last Order for Support.

WHEREFORE, Petitioner requests that the Court modify the existing order for support.

I verify that the statements made in this complaint are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

(Date)

(Petitioner)

PAGE TWO

DRS Docket # _____

Date _____

Please complete the following information:

Plaintiff name & mailing address

Phone No. _____

Mobile/Contact No. _____

E-Mail Address _____

Defendant name & mailing address

Phone No. _____

Mobile/Contact No. _____

E-Mail Address _____

**Plaintiff employer's name, address
and phone no.**

**Defendant employer's name, address
and phone no.**

Does the Plaintiff receive:

- Public Assistance
- Unemployment Compensation
- Social Security
- Other

Does the Defendant receive:

- Public Assistance
- Unemployment Compensation
- Social Security
- Other

If you are filing a Petition to add a child to the order, please complete the following:

Child's name: _____

Birthdate: _____ Social Security Number: _____

Has paternity been established for this child? Y _____ N _____

Was this child born of a marriage? Y _____ N _____

Was this child born out of wedlock? Y _____ N _____

What city and state was the child born in? City _____ State _____

Child's name: _____

Birthdate: _____ Social Security Number: _____

Has paternity been established for this child? Y _____ N _____

Was this child born of a marriage? Y _____ N _____

Was this child born out of wedlock? Y _____ N _____

What city and state was the child born in? City _____ State _____